

# Make the switch to better banking.

Simply contact us: we'll do the paper work for you, or you can complete it on your own. Just follow our four easy steps.

## **Step 1: New Account Information**

This contains all the information that we will need to get started.

## **Step 2: Account Closing Letter**

It's ready for you to fill in the blanks and sign; it notifies your current bank about the accounts you are closing and provides directions for disbursement of any remaining funds. If you have electronic bill payment at your previous bank, just bring us a list of your payees and we'll help you set them up on your First Southern Bank Bill Pay (WebPay).

## **Step 3: Direct Deposit Request**

This form can be sent to your employer or to other payment sources, so your funds can be automatically deposited to your account each pay period.

## **Step 4: Automatic Payment Cancellation Letter**

Sign this prepared form and send it to each of your vendors to switch your automatic payments so they will be deducted from your new First Southern Bank account.



# Step 1: Personal Account Information



## Individual Account

\_\_\_\_\_  
Title of Account

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Mailing Address (if different from above)

\_\_\_\_\_  
Home Phone                      Work Phone

\_\_\_\_\_  
Cell Phone                      Fax

\_\_\_\_\_  
Email

## Joint Account

\_\_\_\_\_  
Title of Account

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Mailing Address (if different from above)

\_\_\_\_\_  
Home Phone                      Work Phone

\_\_\_\_\_  
Cell Phone                      Fax

\_\_\_\_\_  
Email

## Primary Account Holder Information

\_\_\_\_\_  
Social Security Number                      Date of Birth

\_\_\_\_\_  
Driver's License Number                      State                      Expiration Date

\_\_\_\_\_  
Second form of I.D.\*

\_\_\_\_\_  
Issued By                      Issue Date                      Expiration Date

\_\_\_\_\_  
Employer (if retired, list former employer)

\_\_\_\_\_  
Position

\*Acceptable form of I.D. includes credit card, insurance card, voter's registration card or current utility bill.

## Joint Account Holder Information

\_\_\_\_\_  
Social Security Number                      Date of Birth

\_\_\_\_\_  
Driver's License Number                      State                      Expiration Date

\_\_\_\_\_  
Second form of I.D.\*

\_\_\_\_\_  
Issued By                      Issue Date                      Expiration Date

\_\_\_\_\_  
Employer (if retired, list former employer)

\_\_\_\_\_  
Position

\*Acceptable form of I.D. includes credit card, insurance card, voter's registration card or current utility bill.

## I/We would like to sign up for:

- Regular Checking
- Money Market
- NOW Account
- Junior Banker
- CDs
- First Value Checking
- Centurian II Account
- Savings Account
- Centurian Savings
- Wire Transfers
- e-Statement
- Direct Deposit
- A MasterMoney® Check Card      Number of Cards: \_\_\_\_\_
- Free Online Banking (WebBanc) and Bill Pay (WebPay)
- Home Equity Loan or Line of Credit (subject to completion of a First Southern Bank loan application and credit approval)

This brief application will begin the process of opening your First Southern Bank personal account. Please note that the primary and joint account holder(s) will need to complete a full customer profile and present two valid forms of identification before a First Southern Bank account can be opened. For your own account security, we need to photocopy your photo ID so we can accurately identify you in the future.



# Step 2: Account Closing Letter



**To:** \_\_\_\_\_  
Financial Institution Name

**From:** \_\_\_\_\_  
Customer Name

**Primary Account Holder:** \_\_\_\_\_

**Secondary Account Holder:** \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Please close the following account(s) with your institution:** Select One

| Account Type* | Account Number | Please remit remaining balance effective (date below) | Defer payment until close of current interest period |
|---------------|----------------|---|--|
|               |                |   |  |
|               |                |   |  |
|               |                |   |  |
|               |                |   |  |
|               |                |   |  |
|               |                |   |  |
|               |                |   |  |
|               |                |   |  |

Please make checks payable to: First Southern Bank for benefit of: \_\_\_\_\_  
together with all interest or dividends that may have accrued on the \_\_\_\_\_ (account holder name)  
above listed accounts.

Funds may also be wired to: First Southern Bank  
Routing Number 067012895  
Account Holder Name: \_\_\_\_\_  
First Southern Bank Account Number: \_\_\_\_\_

**Primary Account Holder Signature:** \_\_\_\_\_

**Secondary Account Holder Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\* Checking, Savings, or Money Market  
\*\* Please note: your previous bank may apply a service charge for wire services.

# Step 3: Direct Deposit Request



**To:** \_\_\_\_\_  
Employer Name

**From:** \_\_\_\_\_  
Employee Name

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_

I authorize \_\_\_\_\_ to initiate deposit of my funds to my First Southern Bank account as outlined below. I understand that First Southern Bank will credit entries to my account(s). This authorization is to remain in effect until I send written notice of change or cancellation.

Deposit \$ \_\_\_\_\_ OR entire amount to the following account \_\_\_\_\_

Deposit \$ \_\_\_\_\_ OR entire amount to the following account \_\_\_\_\_

Deposit \$ \_\_\_\_\_ OR entire amount to the following account \_\_\_\_\_

Please discontinue sending my automatic direct deposit effective \_\_\_\_\_ to:  
Name of previous financial institution: \_\_\_\_\_  
Account number: \_\_\_\_\_

Please send an automatic direct deposit effective \_\_\_\_\_ to:  
First Southern Bank  
3050 North Federal Highway  
Lighthouse Point, FL 33064  
(561) 237-2995  
Routing Number: 067012895

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please Note:** For Social Security Direct Deposit, we can assist you with calling the Social Security Administration Direct Deposit Department at 1-800-772-1213 or signing up online at [www.ssa.gov/deposit/howtosign.htm](http://www.ssa.gov/deposit/howtosign.htm)



# Step 4: Automatic Payment Cancellation



**To:** \_\_\_\_\_  
Vendor Name Account Number

**From:** \_\_\_\_\_  
Account Name \$ Monthly Debit Amount

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Last four digits of Social Security Number:** \_\_\_\_\_

Currently, the automatic debit is withdrawn from the following account:

**Financial Institution:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Routing Number:** \_\_\_\_\_

Please be advised that I have recently changed banks and require that my automatic withdrawal be switched from my previous account to my new account with First Southern Bank.

Please redirect this automatic debit to my new account with First Southern Bank as follows:

First Southern Bank  
3050 North Federal Highway  
Lighthouse Point, FL 33064  
(561) 237-2995  
Routing Number: 067012895  
First Southern Bank Account Number: \_\_\_\_\_

If you have any questions regarding this request, please contact me at: \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_